

Board of Trustees
Zoom Meeting May 5, 2020

Meeting called to order by Michelle Wilson at 6:30 p.m.

Present: Ted Goertzel, Michelle Wilson, Chris Hoke, Rev. Kat. Hawbaker, Cory Sampson, Nancy Luthy, Joe Baker, Andrea Bone.

Chalice Lighting - Nancy Luthy. Next month – Cory Sampson.

Michelle moved the order of business to allow Joe Baker and Andrea Bone to present an update from the Buildings & Grounds Committee and then leave the meeting.

- The Buildings & Grounds committee met with the Board of Trust Governors on May 3rd and were approved for a grant to meet the needed budget for the HVAC project and the Exterior Restoration/ Maintenance project.
- The HVAC project began two days later.
- Morrison Inc. is the contractor for our HVAC project. The furnace which serves the sanctuary has been removed. There will be no heat until ~ June 5th.
- Two additional expenses, not included in the March 3rd report to this Board:
 1. large louvers on the bell tower need repaired/painted
 2. additional windows will need storm windows

Since these two items will require additional funds, there will be a 2nd meeting of the Board of Trust Governors in early June.

- Expenses for the Exterior Painting project, approved at last year's Annual Meeting, are already included in the budget.
- The Exterior lighting project, also a budgeted item, should be completed by the end of next week. The court yard, court yard steps, and access ramp around the RE building will have lighting directed where needed – down on the stairs and down on the ground.
- Assistance with sanitation when we re-open will be supported by this committee
 1. Adding ultra-violet light to our new HVAC system?
 2. Providing air purifiers - Chris Hoke offered one unit they own
 3. Extra cleaning: added duties for our Cleaning Service + volunteer efforts

Next Agenda Item: Ted Goertzel discussed extending his “Today's Issues” class to discuss Coronavirus issues and other current issues as they develop.

- No Board vote needed.
- Current members will be contacted. Members of Ted's ILR class will be invited, as well as the Members and Friends of FUUSM.
- The purpose is in keeping with the mission of FUUSM

The Annual Meeting scheduled for Sunday, May 31st.

- Discussion about having a hybrid meeting ... Zoom plus Sanctuary ... ensued, in light of the fact that Zoom may not attract a quorum. The Board decided NOT to

invite members to leave their homes. The meeting will be held through ZOOM.

- There will be a short service followed by the meeting.
- Annual reports should be presented.
- Nominating Committee and Committee on Ministry needs to vote on new members.
- Budget discussion will be too hurried, as we do not have a budget yet. The Board recommended the vote on the budget be delayed until the Fall.
- Michelle will prepare an agenda and send it to the Board for approval.
- The Agenda will be sent to all members with information about joining Zoom by computer or phone. Michelle will offer tutorials and additional help will be offered following our Sunday morning services for the next three weeks.

Next Agenda item: Thoughts about reopening:

- Follow the state guidelines for using the church and holding meetings. Although religious groups are exempt, we will choose to follow the state guidelines.
- Follow the state requirements for cleaning. In addition:
 1. Wipe down any thing you touch (hoping we have enough wipes)
 2. Wipe the backs of pews after each use of the Sactuary

A list will be generated of members and friends who are not on Social Media. Nancy will contact Ralph for information and then attempt to generate a contact list. Committees will be encouraged to connect through the Church Council.

The meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Nancy Luthy, Secretary