**FUUSM Finance Committee**

**NOTES**

**January 22, 2018, 6:30 p.m., Parlor**

Present: George Banziger (Note taker), Margaret Fredericks, Gary Hamilton, John Kidd (Chairman), Mike Lang, Linda Lawton (Treasurer), Gwen Noe

1. Approval of notes of November 27, 2017 meeting - Gary moved, Margaret 2nd; approved as presented.

 2. Treasurer’s report

 a. Overview of P&L statement, P&L YTD, balance sheet,– Linda Lawton

 **INCOME**

 **Pledge Contributions –** are $6,348 BELOW budget for the Year to Date.

 **Plate Contributions** – are $1,186 BELOW budget for the Year to Date

 **Service Auction** – Shows as $2,035 over budget. When bills are paid will be $547 over budget

 **Shopping Gift Cards** – Currently - $686 over budget

 **TOTAL INCOME** - $4,822 BELOW budget (After Auction bills - $6,380 BELOW budget)

 **EXPENSES**

 Nothing unusual or out of line in expenses

 **TOTAL Expenses** - $7,857 UNDER Budget

 **TOTAL Net Operating Income** - $3,023 OVER Budget ($1547 OVER budget after Auction bill)

 b. Other Treasurer items

 Windows Fund- $2736 – Under what is needed for moving Windows

 Solar Panel Matching - $7,165

 Painting Project is underway and was funded by trust

 Stoves- two residential stoves - @$5,000; LL says we have money from special funds and other sources to cover this cost without asking for monies from the trust funds.

 3. Archive documents - follow-up from November meeting with Cynthia Ting; LL sent UUA document to Cynthia. George will resend these items to Darryl Ting and ask him to print them for Cynthia.

 4. Fund-raising event to raise funds to compensate for $1,000 from cancelled book sale and short fall in pledge income; John suggested a "casino night" and has contact information of a person who has done casino night for the Catholic church; John is willing to help but not coordinate. Shari Miller will be asked for her reaction to these ideas and for a recommendation on who might coordinate such an event.

 5. Amazon Smile implementation and promotion of this option - done

 6. Pledge drive 2018 - report (GeoB) The 2018 Pledge Drive coordinators, Karen Binkley and Chris Jacobs, provided their tentative ideas for the pledge drive in a document previously sent to the committee members. Geo asked about a special feature, such as a new sound system or video projection system in the sanctuary as an attractive item for the 2018 pledge drive. LL said about $10,000 could be identified for such a special purpose but not much more; a 6% increase is likely to be recommended for salaries; sound system needed, but we need to know costs (Corey Sampson is providing some information on these costs). There was some doubt expressed about the benefit of a single dinner; There are no funds in the current year's budget to support the costs of a congregation-wide dinner; most committee members think that people will pledge without a dinner and that personal contacts with members & friends would be most effective.

 7. Grocery card sales - update; since sales are under budget, more should be done to promote sales of the Giant Eagle gift cards; LL will look into promotional ideas.

 8. Review & update FUUSM financial calendar - Major items for this time period are:

 -Get mid-year financial reports to committee chairs and make initial request for the 2018-19 budgets

 -Initiate pledge drive process; launch by the end of January

 9. Other business

 a. Special fund clean up (continued) - done

 b. Budget planning should begin soon ; minister's discretionary fund needs to have policy - LL has policies from other congregations; share these policies and check with Committee on Ministries

Next meeting: February 26, 2018, 6:30, Parlor

 Adjournment - 7:20 p.m.